

Submission Deadlines are 5pm

DUE DATE¹	ACTIVITY	DETAILS
Ongoing	PTR faculty enter their review and evidence of performance in eFaculty's F180 - Resources are located on this web page.	PTR Faculty in eFaculty
AUGUST		
Fri, Aug 21	Distribute List, S97-5 , and instructions to faculty, Chairs, and Deans ² ; PTR faculty enter review and evidence in F180	Faculty Services
NOVEMBER		
Fri, Nov 20	Distribute List, S97-5 , and instructions to faculty, Chairs, and Deans; PTR faculty enter review and evidence in F180	Faculty Services
JANUARY		
Mon, Jan 25	Remind PTR faculty of upcoming review; <i>PTR faculty enter review and evidence in F180</i>	Faculty Services
FEBRUARY		
Mon, Feb 1	Deadline to submit requests to postpone PTR process	PTR Faculty email to Dean and FS (eFaculty@sjsu.edu)
Fri, Feb 5	Update or report department PTR committee membership	Chair to Faculty Services
Mon, Feb 8	All PTR cases created for reviewers; Departments assist faculty	FS staff; Departments
Fri, Feb 26	Submit Post Tenure Review Materials 5pm submission deadline <i>"Regenerate" and submit packet. (Faculty Services will lock packets.)</i>	PTR Faculty via eFaculty
MARCH		
Mon, Mar 1	Move Packet to Department Level Reviewers	Faculty Services via eFaculty
Fri, Mar 19	Department committee issues summary of review	Committee via eFaculty
Mon, Mar 22	Forward case to Chair	Faculty Services via eFaculty
	Distribute committee summary to Chair, Dean, and PTR faculty	
	Begin Chair/Comm. Chair/Dean/PTR Faculty - Meeting(s) discuss summary (CBA 15.36)	Chair/Comm. Chair/ Dean and PTR Faculty
Mon, Mar 29	First Day of Spring Break	

¹ All deadlines are 5:00pm unless Faculty Services approves modifications.

² Academic terms herein, such as "Chair," "Dean," "Department," and "College," also refer to titular and organizational equivalents.

*Note: Faculty Services prepared this calendar following CFA-CSU CBA and University Policies. Send inquiries to eFaculty@sjsu.edu.

APRIL		
Fri, Apr 2	Last Day of Spring Break	
Mon, Apr 12	Submit Chair summary (if applicable)	Chair via eFaculty
Tue, Apr 13	Final Department Level Summary(ies) Sent to PTR Faculty	Faculty Services via eFaculty
Fri, Apr 23	Optional response to department level summaries due	PTR Faculty via eFaculty
Mon, Apr 26	Move Packet to College Level for Dean's Review	Faculty Services via eFaculty
	Continuation period for Dean and PTR faculty discuss review and summary (CBA 15.36)	Dean and PTR Faculty
MAY		
Thu, May 6	Dean's comments submitted	Dean via eFaculty
Fri, May 7	Dean's Comments Sent to PTR Faculty	Faculty Services via eFaculty
Mon, May 17	All PTR materials filed to PAF	Faculty Services

COLOR LEGEND

Candidate
Dept. Committee
Chair
College Committee