

Submission Deadlines are 5pm

Due Date ¹	Activity	Details
AUGUST		
Fri, Aug 21	Notify probationary faculty of Mini Review	Faculty Services
	<i>Candidates have responsibility to assemble evidence of their performance in eFaculty, Faculty 180 Activities, to facilitate a quality assessment of their progress toward promotion and/or tenure (See S15-8). Resources are located on this web page.</i>	Candidates in Faculty180
DECEMBER		
Fri, Dec 4	All Mini Review cases created; Departments assist faculty	Faculty Services via eFaculty
Mon, Dec 7	Update or report department Mini Review committee membership	Chair to Faculty Services
JANUARY		
Mon, Jan 4	Notify probationary faculty of Mini Review	Faculty Services
	<i>Candidates have responsibility to assemble evidence of their performance in F180, and to submit the ASA-P and supporting evidence (See S15-8).</i>	Candidates in Faculty180
FEBRUARY		
Fri, Feb 5	Submit ASA-P and supporting material 5pm submission deadline <i>"Regenerate" and submit the packet. (FS will lock packets.)</i>	Candidate via eFaculty
Mon, Feb 8	Move packet (dossier) to department² level reviewers	Faculty Services via eFaculty
MARCH		
Fri, Mar 5	Committee submits evaluation ³ if department Chair is writing a separate evaluation. <i>Committee is allowed to submit each case earlier than this deadline.</i>	Committee via eFaculty
Fri, Mar 12	Submit Chair evaluation (if Chair is writing a separate evaluation)	Chair via eFaculty
	Submit department level evaluation(s)	Chair/ Comm. via eFaculty
Mon, Mar 15	Department level evaluation(s) sent to candidates	Faculty Services via eFaculty
Thu, Mar 25	Optional response to department level evaluation(s) due	Candidate via eFaculty
Fri, Mar 26	Move packet (dossier) to college level evaluator	Faculty Services via eFaculty
Mon, Mar 29	First Day of Spring Break	
APRIL		
Fri, Apr 2	Last Day of Spring Break	
Mon, Apr 26	Submit college level evaluation	College Evaluator via eFaculty
Tue, Apr 27	College level evaluation sent to candidates	Faculty Services via eFaculty
MAY		
Fri, May 7	Mini Review materials filed to PAF	Faculty Services via eFaculty

Color Legend

Candidate	Dept. Committee	Chair	College Committee
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¹ All deadlines are 5:00pm unless Faculty Services approves modifications.

² Academic terms herein, such as "Chair," "Dean," "Department," and "College," also refer to titular and organizational equivalents.

³ eFaculty deadlines reflect review- level closeout dates. Committees should adhere to any earlier dates set in this calendar.

Note: Faculty Services prepared this calendar following CFA-CSU CBA and University Policies. Send inquiries to efaculty@sjsu.edu.